

# UNIVERSITY OF RWANDA

## VOLUNTEER SERVICE AGREEMENT

This **VOLUNTEER SERVICE AGREEMENT** "Agreement" is made on 5/03/2018 by and between the University of Rwanda, (UR) and Dr.-Ing. Abdur Rahim, Coordinator of WIZIUP and WAZIHUB Project hereinafter referred to as "Volunteer."

**WHEREAS**, volunteer intends to donate services to UR, and UR intends to accept the donation of volunteer services.

**NOW THEREFORE**, in consideration of the mutual promises, the parties hereto agree as follows:

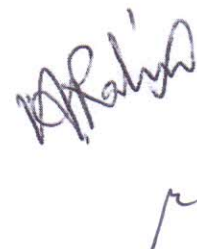
1. Volunteer agrees to donate services to UR in the capacity of Engineer.
2. Unit/Department to whom volunteer will report to: **African Center of Excellence in Internet of Things (ACEIoT)**
3. Volunteer services to be provided shall include, but may not be limited to, the following:

### **Teaching and learning support**

- Undertake specialist lectures, as part of the Master Curriculum
- Supervision of PhD and Masters research projects

### **Research**

- Contribute to the development of research strategies at ACEIoT
- Identify appropriate research challenges and research grants opportunities adapted for ACEIoT
- Define research objectives, methodologies and establish planning
- Contribute to the development of research proposals for requesting grants.
- Review outcomes of research studies conducted under ACEIoT
- Write or contribute to high quality, peer-reviewed publications or disseminate research findings
- Make ACEIoT's presentations at national or international conferences and other similar events such as H2020 workshops
- Facilitate and Engage with technology / knowledge transfer as appropriate to the subject area.



## **Liaison and networking**

- Liaises as appropriate with external ACEIoT's partners, stakeholders and colleagues to facilitate research and funding opportunities.
- Collaborates formally on research with other Universities and/or external bodies.

## **Communication**

- Regularly communicates complex concepts and ideas.
- Communicates regularly with colleagues in peer communities within and outside ACEIoT on research topics.
- Communicates with research team on current and future research activity requirements.
- Communicates with academic and administrative colleagues within ACEIoT and externally on matters related to the research processes.
- Contributes as part of the research team to the design and implementation of research methodologies.

4. Period of Volunteer services: From July 2018 to December 2021
5. It is mutually and explicitly understood that volunteer services shall be donated, and that said volunteer is not entitled to nor expects any present or future salary, wages, or any other compensation for these voluntary services.
6. Where facilitation shall be needed to execute voluntary services, the volunteer shall have prior agreement with UR in accordance with applicable laws. Volunteer agrees to abide by all rules, regulations, policies, procedures, practices and instructions of the university and to use reasonable care during the services.
7. Volunteer agrees to follow the supervision and direction of the director of ACEIoT.
8. Volunteer agrees to maintain confidentiality, during and after the end of the services, of UR data and information where such information is not already within the public domain and is indicated or understood to be confidential.
9. Volunteer assignment may be terminated at any time by either party to this agreement upon a prior written notice of one (1) month.

## **For and on behalf of UR**

Prof. Philip Cotton  
Vice Chancellor  
**University of Rwanda (UR)**

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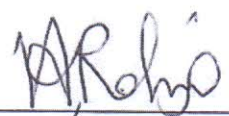
P.O. Box 4285, Kigali, Rwanda  
Phone: (+250) 0789001218  
Website: [www.ur.ac.rw](http://www.ur.ac.rw), e-mail: [vc@ur.ac.rw](mailto:vc@ur.ac.rw) ;

Signed  Date 07/08/2018



For and on behalf of the **Volunteer**

Dr.-Ing. Abdur Rahim

Signed  Date 13.07.2018

**Attachment: Volunteer information form**

Dr.-Ing. Abdur Rahim Coordinator of WIZIUP and WAZIHUB Project  
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